



What's Changing in FORT?

	DESKTOP EXCEL FORT (CURRENT)	WEB-BASED FORT (NEW)
EBI Access Required	Yes	Yes
Labor Security Access Required for Labor Details	Yes	Yes
VPN Connection Required	Yes	No
PC and Mac Compatible	PC Only	PC and Mac
FinPro Excel Add-In Required	Yes	No
Access Location	Excel file on local computer	Any internet browser
Logging in to FORT	No log in required, checks local computer Windows Authentication	NetID and Password required through Emory's Single Sign-On (SSO)
Entering a PI	Must enter PI Employee ID	Can search by PI Employee ID or Name
Select and open multiple Project Worksheets simultaneously	No	Yes
Modify Workspace on Project Detail Worksheet	N/A	Yes - Use the Adjust Workspace button
Drilling on Non-Personnel & Encumbrance Transactions	Must Double Click the data cell	Single Click the data cell, then use the Quick Drill button
Uploading Projections/Notes	Use the Quick Upload button	Use the Upload & Save button
Clearing Projections	Clear Projections button on the Project Detail Worksheet	Clear Projections button in the FinPro Ribbon
Return to Summary	Return to Summary link on the Project Detail Worksheet	Return to Summary button in the FinPro Ribbon
Downloading a View Only Copy to Excel	N/A	Use the Download Copy button in the FinPro Ribbon